



# Contractor/Vendor Registration

All contractors and vendors who perform work in NRAO-NM facilities must register their visit here, no exceptions.

## Full Name \*

First Name      Middle Name      Last Name

## Visitor Email \*

## Company/Organization \*

Provide the name of your company here.

## Group

## Phone Number

Country Code                      Area Code                      Phone Number

# Location and Travel Dates

Please select the NRAO-NM locations you intend to visit and your travel dates.

## Select the NRAO-NM Facility you will be visiting; mark all that apply. \*

- New Mexico - Domenici Science Operations Center, Socorro, NM (DSOC)
- New Mexico - Very Large Array (VLA)
- New Mexico - NRAO Albuquerque Office (ABQ)
- New Mexico - NRAO Guest House (NMT Campus)
- Various - NRAO VLBA Site (specify which site below)
- Offsite location (describe below)

## Which VLBA Site?

- |                   |                  |
|-------------------|------------------|
| Brewster, WA      | Fort Davis, TX   |
| Hancock, NH       | Kitt Peak, AZ    |
| Los Alamos, NM    | Mauna Kea, HI    |
| North Liberty, IA | Owens Valley, CA |
| Pie Town, NM      | Saint Croix, VI  |

## Arrival Date \*



Month Day Year

## Departure Date \*



Month Day Year

# Purpose of Visit

Select the option(s) that describe the activities with which you will be involved during your visit.  
Mark all that apply. \*

Scheduled maintenance

Equipment repair/replacement

Equipment delivery/installation

Meeting, training, demonstration

'Other' details

**NRAO-NM Host \***

Enter the name of the host, sponsor or conference at NRAO-NM.

**NRAO-NM Host Email Address \***

example@nrao.edu

# Denied Party Screening (DPS)

All official visitors must complete a Denied Party Screening (DPS) before arriving at any NRAO facility. To process a DPS, visitors must provide answers to the questions below. Once passed, your registration request will be processed and you will be permitted to enter NRAO-NM facilities.

## Date of Birth \*



Month Day Year

## Citizenship \*

If a dual citizen, enter both countries.

## If not a U.S. citizen, are you a U.S. permanent resident (you hold a Green Card)?

Yes

No

## Residence of Record: City \*

Enter the name of the city that is your residence of record.

## Residence of Record: State or Region \*

Enter the state, province, prefecture, or other region information for your residence of record

## Submission:

To submit this form, please save the file and email it to [nmreserv@nrao.edu](mailto:nmreserv@nrao.edu). The information will be entered into our system by our Visitor Coordinator.