



# Workshop Introduction

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# Goals of the workshops

- Develop contacts and connections of peers between different facilities, and between NSF and the facilities to enhance communication so we can assist each other in being more successful and maximize our scientific output.
- Share experiences and lessons learned among our colleagues at other facilities and at NSF.
- Discuss issues faced by our facilities and conduct open dialogs to develop solution paths. Ensure open communication between NSF and our partners in our cooperative agreements.



# Goals of this workshop

- Three primary topics
  1. Performance Metrics for Scientific Facilities
  2. Competition
  3. Data management and distribution
- Background material linked to web site
- 3-5 brief seed talks, followed by facilitated breakout sessions



# Breakout workshop sessions

- We will have several discussion areas spread around the building during the 3 breakout sessions – each session is devoted to one of the primary meeting topics
- Each discussion area will have a facilitator, flip-chart paper, and a note-taker
- Each discussion area will have an initial topic or topics to discuss – but the conversation may take an unexpected path once discussion begins
- The seed speakers will be spread among the discussion areas
- You can join whichever discussion area you wish, and can switch between discussion areas during the session
- We will have a summary of each breakout discussion area on Thursday



# Expectations of Facilitators

- Open a Discussion
  - Communicate the purpose/objectives(s)
  - Establish ground rules
- Manage a Discussion
  - Get everyone talking
  - Record the discussion
  - Ensure Understanding
  - Stay focused and on time
- Close a Discussion
  - Review recorded notes
  - Summarize themes, decisions, and recommendations
  - Communicate next steps



# Expectations of participants

- That you participate!
- Think about the topic and how it impacts both the facility and the users
- Continue the discussion outside the session and engage your colleagues back at your facility
- Provide comments to LFO at any time
- You don't obstruct others from participating
  - Use generous listening
  - Don't monopolize the session
  - Take side conversations off to the side



# Future Workshops

- We hold these workshops at NSF facility sites
- We are looking for volunteers to host future workshops
  - Advantages:
    - A chance to highlight your facility to NSF and your colleagues
    - An opportunity for a large fraction of your staff to participate in the workshop without large travel costs
- If interested, take the opportunity to discuss with NRAO their experience hosting the workshop
- Discuss it with your NSF program officer
- Let us (NSF LFO) know if you are interested



# Summary

- Get to know the NSF staff
- Get to know your colleagues at other facilities
- Let yourself be heard, either in the breakout sessions, or by sending us comments during or after the workshop
- Listen to you colleagues
- Provide input on topics for next year
- Provide suggestions on how to improve these workshops